

#### (Affiliated to Savitribai Phule Pune University, Approved by Government of Maharashtra) Gat No. 309/310, Kusgaon (Bk.), Lonavala, Tal.-Maval, Dist.- Pune – 410401.

Tel.: 02114 673307/429/412, E Mail-principal.nbncoc@sinhgad.edu, Website: www.sinhgad.ed



6.5.2 Quality assurance initiatives of the institution include: Academic and Administrative Audit (AAA) report. Metric No.6.5.2

#### LIST OF SUPPORTING DOCUMENTS

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# ACADEMIC AND ADMINISTRATIVE AUDIT REPORT ACADEMIC YEAR 2022-23



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Α	Bas	sic Information	1	
1.	In	formation abo	ut the Parent Society	
	А	Name of the Parent Society	Sinhgad Technical Educati	on Society
	b	Address	44/1, Vadgaon Budruk, O	ff Sinhgad Road, Pune-41
	С	Registration	a. Maharashtra 7199-93	
		Details	b. Pune dtd — 06 -07-199	93
2	In	stitute Inform	ation	
	a.	Name of the I	nstitute	Nivrutti Babaji Navale College of Commerce and Science,Kusgaon(Bk),Lonavala
	b.	Address		309/310, Kusgaon(Bk), Off Mumbai Pune Expressway, Lonavala. Pune-410401.
	C.	Does the Inst own Campus	itute function from its ?	Yes
	d.	Date and Yea	r of Establishment	2006
	e.	Type of the Ir	nstitute	Self- financed
	f.	Affiliated to		SPPU, Pune
	g.	Status of Affil	iation	Temporary
	i.	Official websi	ite	http: \\ nbncoc.sinhgad.edu
	j.	Official e-mai	l id	principal.nbncoc@sinhgad.edu
	k.	Phone no. Wi	th std code	02114-673307
	l.	Mobile No		8411887342



3	Prir	ncipal Information	
	a.	Name of the Principal	Dr. Jayawant Desai
	b.	Approval Status	STES
	C.	Approval Number and Date	-
	d.	Qualification	M.Sc,MPhil,Ph.D,D.I.T,M.InstP.
	e.	Mobile Number	8411887342
	f.	Email	principal.nbncoc@sinhgad.edu

4	Acad	emics at Glance					
	1.	Level	Under Gr	aduate			Post Graduate
	2.	Program	BBA	BBA(CA)	BBA(IB)	B.Com	M.Com
	3.	Duration	3	3	3	3	2
	4.	Intake Capacity	240	160	160	120	20
	5.	Actual Enrolment	43	122	0	39	7
	6.	Number of Divisions	3	2	2	1	1
	7.	Year of First Batch	2009	2009	2009	2010	2012
	8.	Total No of Required Faculty	3	3	3	3	2
	9.	Total no of available faculty	3	3	1	3	2
	10.	Total Number of Full-Time Faculty with Ph.D.	2	0	0	1	1

 ucherarmu	Iministration Section	on		
Accreditatio	on			
Sr. No.	Accreditation Body	Cycle	Grade	Validity
1.	NAAC	1 <sup>st</sup> Cycle	В	29/11/2 23 UDNAVALA PUINE-41040

1.	Curricular Aspects		1	
Sr. No.	Parameter	Yes/No	Details	
1.	The InstitutePrepares Academic Calendar.	Yes	As per the g Affiliated Ur	uidelines from
2.	Does the Institute offer a Choice Based Credit System (CBCS)?	Yes	From 2019-	-
3.	Add-on Programs, Value- added Certifications	Yes	5	
4.	Field Projects/ Internships.	Yes	283	
5.	Feedback System	Yes	Feedback Co Students, Te Employers a	
2	Teaching- Learning and Evalua	tion	0	
		BBA	43	
		BBA(CA)	122	
1.	Student Admissions	BBA(IB)	0	
		B.Com	39	
		M.Com	7	
2.	No. of Teachers		15	
3.	Teacher-Student Ratio		1:31	
4.	ICT tools for Teaching-Learning	Yes	Microsoft Te Meet	eams, Google
5.	Mentoring System	Yes	Mentor-Mer	ntee Ratio 1:30
6.	Awards and Recognitions received by Faculty members	Yes	2	
7.	Continuous Internal Evaluation (CIE)	Yes	As per Unive Guidelines	ersity
8.	Program Outcomes and Course Outcomes	Yes	CO-PO map	ping is done
9.	Academic Results	BC	OM	43.24%
		BI	BA	57.14%
		BBA	(CA)	57.14%
		BBA	(IB)	85.71%
		M.Co	om. II	85.71%
10.	Student Satisfaction Survey/AQAR	Yes	AQAR 2021	-22

3	Research, Innovations, and E	xtension		
Sr.	Parameter	Yes/No	Details	
1.	Sponsored Research Projects	No	0	
2.	Seminars/ Workshops etc.	Yes	07	
3.	Awards and Recognitions for Innovation	Yes	03	
4.	Incubation Center	Yes	0	
5.	The incentives to the teacher who received awards and recognitions	Yes	00	
6.	Ph.D. Research Center	No	Guides	02
7.	Research Papers	Yes	5	
8.	Books	No	0	
9.	Extension Activities	Yes	11	
10.	MOUs	No	0	
4	Infrastructure and Learning	Resources	<u>"</u>	
Sr. No.	Parameter	Yes/No	Details	
	Budget Allocation and	Yes	Allocation	0
1.	Utilization for Infrastructure		Utilization	0
2.	Automation of Library	Yes	КОНА	
	Newly added Library	Yes	Books	Yes
3.	Resources		e-Books	Yes
з.			Journals	Yes
			e-Journals	Yes
4.	E- contents Development Facility	Yes	Digital Libra	ary.
5.	Computer Up gradation	Yes	Microsoft op subscription solutions pa	n education
	Intown at hear dout dth	Yes	100Mbps	
6.	Internet bandwidth	105	F -	

5	<b>Student Support and Progre</b>	ssion		CLEGE CO
Sr.	Parameter	Yes/No	Details	ULU LONAVALA
		6		A A A A A A A A A A A A A A A A A A A

4	Scholarships		By Government	Rs.863150/-
1.		Yes	By Institution	NIL
2.	Capability Enhancement	Yes	Language lab yoga and Mec	medial Coaching, ., Bridge Courses, litation, Personal and Mentoring.
3.	Guidance Competitive examination	Yes	Programs Attendees	1 15
4.	Career Counselling	Yes	Programs Attendees	3 232
5.	Student Placement	Yes	9.23%	
6.	Progression to Higher Education	Yes	40 %	
7.	Sports And Cultural Activities Organized	Yes	24	
8.	Awards received in Sports and cultural activities	No	00	
9.	Student Council	Yes		
10.	Alumni Association	Yes	MH/1147/20 Date of Regist 7/08/2019	

6	Governance, Leadership	, And Manag	ement
Sr.	Parameter	Yes/No	Details
1.	Vision and Mission	Yes	Clearly stated and disseminated
2.	Organizational Structure	Yes	Well-defined and followed
3.	Leadership Style	Yes	Decentralized and participative
4.	Mandatory Committees	Yes	Meetings conducted Regularly
5.	Management Information System	Yes	Through ERP
6.	Quality Improvement Strategies	Yes	Quality improvements with respect to various aspects are observed
7.	E-Governance	Yes	Paywhiz software, Mobile Android Application-Student Fee Tally, KOHA- Library, MS-Teams — academics and PayPack — ERP software

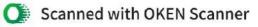
hers for attending lity improvement gram and essional body Fessional elopment Program anized Fessional elopment Program nded fare Schemes for ching and Non- ching uncial audit ds and Grants ived from other rces	Yes Yes Yes Yes Yes	Memberships Amount No. of Program Teachers - 01 No.of Program for Staff - 01 No. of Programs Attended:9 No. of Teachers16 For Teachers For staff	02
ressional body ressional elopment Program anized ressional elopment Program nded fare Schemes for ching and Non- ching uncial audit ds and Grants ived from other	Yes	<ul> <li>No. of Program Teachers - 01</li> <li>No.of Program for Staff - 01</li> <li>No. of Programs Attended:9</li> <li>No. of Teachers16</li> <li>For Teachers</li> <li>For staff</li> </ul>	for 02
Tessional elopment Program anized Tessional elopment Program nded fare Schemes for ching and Non- ching uncial audit ds and Grants ived from other	Yes	<ul> <li>No.of Program for Staff - 01</li> <li>No. of Programs Attended:9</li> <li>No. of Teachers16</li> <li>For Teachers</li> <li>For staff</li> </ul>	02
enized Tessional elopment Program nded fare Schemes for ching and Non- ching uncial audit ds and Grants ived from other	Yes	Staff - 01 No. of Programs Attended:9 No. of Teachers16 For Teachers For staff	02
elopment Program nded fare Schemes for ching and Non- ching incial audit ds and Grants ived from other	Yes	Attended:9No. of Teachers16For TeachersFor staff	
nded fare Schemes for ching and Non- ching incial audit ds and Grants ived from other		For Teachers For staff	
ching and Non- ching Incial audit ds and Grants ived from other		For staff	
ching Incial audit ds and Grants ived from other			
ds and Grants ived from other	Yes	Internal and Extern	
ived from other		Audit conducted	nal
	No		
ous funds generated	No		
lemic and ninistrative Audit	Yes	Internal and Extern Audit conducted re	
icipation of Parents stitutional elopment	Yes	No.of Activities: 01	
lity initiative	Yes	Good Quality Initia Development	tives for Overall
titutional Values a	nd Best Pra	ictices	
ameter	Yes/No	Details	
der Equality motion Programs	Yes	05	
rnet Energy ative	Yes	Solar panel, LED I	Light
lities for erently abled lents	Yes	Ramp, Toilet , wheel	-chair
	Yes	5	UL LON
i l	rnet Energy ative lities for	rnet Energy ative lities for erently abled ents atives to address tional advantages	rnet Energy ative lities for erently abled ents atives to address Yes 5

	5.	Initiatives for contribution to local communities	Yes	3
	6.	Code of Conduct	Yes	Code of Conduct Handbook
	7.	Activities for the promotion of universal values and ethics	Yes	5
	8.	Initiatives for an eco- friendly campus	Yes	10 use of bicycle
C	Com	pliance with Previous A	cademic a	nd Administrative Audit
1.		ulty initiated certificate co ersity.	ourses affilia	ated with Savitribai Phule Pune
2.		career counseling cell ha		its activities, significantly benefiting prospects.
3.	Inte	ernship programs for stud	ents have b	een expanded and enriched.
4.	Inte	gration of ICT tools into t	eaching me	thodologies has been emphasized.
D	Com	ments and Observations	as SWOC an	alysis
		Strengths		Weakness
1.		d physical infrastructure an ndly and oxygen elevated ca		<ol> <li>Limited Industry Connection might hinder exposure to real-world scenarios and industry demands.</li> </ol>
2.	perso	er Counselling Cell providing onalized guidance and resources er exploration and skill developr		2. No Faculty Research Grants
3.		J with Institutions: Collabor		
	-	ements with various institu	itions	
		ring expanded resources,		
		ortunities, and knowledge		GE OF COL
	excr	nange	•	

4. Physical infrastructure and eco- friendly campus.	3. No Global MOU Expansion
5. Qualified, competent, and experienced	
Faculty and staff members	
Opportunities	Challenges
1. Enhanced Extension Activities:	1 Intense competition from other
Potential to diversify and expand	institutions with similar offerings may
extracurricular activities catering to	challenge placement opportunities.
varied interests and skill development	
2. Technological Integration in career	2. Changing Industry Needs: Rapid
Counselling: Leveraging technology for	changes in industry demands might
career counselling services to reach	render existing programs less
more students effectively.	relevant.
	S LONAVA
	11.

E	Pagaman 1		
6	Recommendations		
1	Faculty members shou	ld increase Research Publications.	
2	Improve extension acti	vities.	
3	Internship programme	s for students and faculty need to be enhanced.	
4	Use of technology in to reach more students effectively.		
5	Improve various activi	ties for development of students.	
Audit Team			
	-MB	753	
Dr. M	I.S.Gaikwad	Dr. M.S.Rohokale	
	ous Director , Lonavala Campus.	Principal ,SKNSITS, Lonavala	
A.S.A.M.		In the Presence of	
	a D D	Anorthe	
	Alator		
Dr. U	rmila Patil	Dr. Jayawant Desai	
1010	Coordinator	Principal Kuspadn(BK), Lonavala NBNCOCS, Lonavala Campus.	
IQAC	le College of Comm. & Sci.		

Date of Audit	Place of Audit	
	LISE OF COMMERCE	
	Pune-410401	
	137 0 N + 355	





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С	Compliance with Previous Academic and Administr Audit	ative 9
D	Comments and Observations as SWOC Analysis	9
Е	Recommendations	

Α	Ba	Basic Information				
1.	In	nformation about the Parent Society				
	А	Name of the Parent Society	Sinhgad Technical Educat	ion Society		
	b	Address	44/1, Vadgaon Budruk, C	Off Sinhgad Road, Pune-41		
	С	Registration Details	a. Maharashtra 7199-93 b. Pune dtd — 06 -07-19	93		
2	In	stitute Informat	ion			
	a.	Name of the Ins	titute	Nivrutti Babaji Navale College of Commerce and Science,Kusgaon(Bk),Lonavala		
	b.	Address		309/310, Kusgaon(Bk), Off Mumbai Pune Expressway, Lonavala. Pune-410401.		
	c.	Does the Institute function from its own Campus?		Yes		
	d.	Date and Year o	f Establishment	2006		
	e.	Type of the Inst	itute	Self- financed		
	f.	Affiliated to		SPPU, Pune		
	g.	Status of Affiliat	ion	Temporary		
	i.	Official website		http: \\ nbncoc.sinhgad.edu		
	j.	Official e-mail id		principal.nbncoc@sinhgad.edu		
	k.	Phone no. With	std code	02114-673307		
	l.	Mobile No		8411887342		



3	Pri	Principal Information							
	a.	Name of the Principal	Dr. Jayawant Desai						
	b.Approval Statusc.Approval Number and Date		STES						
			-						
	d.	Qualification	M.Sc,MPhil,Ph.D,D.I.T,M.InstP.						
	e.	Mobile Number	8411887342						
	f.	Email	principal.nbncoc@sinhgad.edu						

4	Aca	Academics at Glance						
	1.	Level	Under Gra	Under Graduate				
	2.	Program	BBA	BBA(CA)	BBA(IB)	B.Com	M.Com	
	3.	Duration	3	3	3	3	2	
	4.	Intake Capacity	240	160	160	120	20	
	5.	Actual Enrollment	23	25	24	67	09	
	6.	Number of Divisions	3	2	2	1	1	
	7.	Year of First Batch	2009	2009	2009	2010	2012	
	8.	Total No of Required Faculty	3	3	3	3	2	
	9.	Total no of available faculty	3	3	1	3	2	
	10.	Total Number of Full-Time Faculty with Ph.D.	2	0	0	1	1	

5	General Administration Section						
	Accreditation						
Sr. No. Accreditation Cycle Grade Validity							
		Body					
	1.	NAAC	1 <sup>st</sup> Cycle	В	29/11/2023		



1.	Curricular Aspects				
Sr. No.	Parameter	Yes/No	Details		
1.	The InstitutePrepares Academic Calendar.	Yes	-	he guidelines from d University	
2.	Does the Institute offer a Choice Based Credit System (CBCS)?	Yes	From 20	019-20	
3.	Add-on Programs, Value- added Certifications	Yes	7		
4.	Field Projects/ Internships.	Yes	219		
5.	Feedback System	Yes		ek Collected from s, Teachers, Employers mni.	
2	Teaching- Learning and Eva	aluation	<u> </u>		
		BBA	23		
		BBA(CA)	25		
1.	Student Admissions	BBA(IB)	24	24	
		B.Com	67		
		M.Com	9		
2.	No. of Teachers		1	17	
3.	Teacher-Student Ratio		1:30		
4.	ICT tools for Teaching- Learning	Yes	Microso Meet	Microsoft Teams, Google Meet	
5.	Mentoring System	Yes	Mentor-	Mentee Ratio	
6.	Awards and Recognitions received by Faculty members	Yes	03		
7.	Continuous Internal Evaluation (CIE)	Yes	As per U Guidelin	Iniversity les	
8.	Program Outcomes and Course Outcomes	Yes	CO-PO n	napping is done	
9.	Academic Results	BC	OM	93.88%	
			BA	98.28%	
			(CA)	90.48%	
		BBA	. ,	100.00%	
		M.Co	. ,	75.00%	
10.	Student Satisfaction	Yes	AQAR 20	100	
- • •	Survey/AQAR				
	•	5		Z LEU	

3	Research, Innovations, and Extension				
Sr.	Parameter	Yes/No	Details		
1.	Sponsored Research Projects	No	0		
2.	Seminars/Workshops etc.	Yes	10		
3.	Awards and Recognitions for Innovation	No	0		
4.	Incubation Center	No	0		
5.	The incentives to the teacher who received awards and recognitions	No	00		
6.	Ph.D. Research Center	Yes	Guides	02	
7.	Research Papers	Yes	11		
8.	Books	Yes	1		
9.	Extension Activities	Yes	10		
10.	MOUs	Yes	14		
4	Infrastructure and Learnin	ng Resources	<u>п</u>		
Sr. No.	Parameter	Yes/No	Details		
	Budget Allocation and	Yes	Allocation	0	
1.	Utilization for Infrastructure		Utilization	0	
2.	Automation of Library	Yes	КОНА		
	Newly added Library	Yes	Books	Yes	
3.	Resources		e-Books	Yes	
3.			Journals	Yes	
			e-Journals	Yes	
4.	E- contents Development Facility	Yes	Digital Library	7.	
5.	Computer Up gradation	Yes	Microsoft ope subscription e solutions pack	ducation	
6.	Internet bandwidth	Yes	100Mbps		
7.	Infrastructure	Yes	Maintained as	100Mbps Maintained as per the Policy	

5	Student Support and Progre	UGE OF CON		
Sr.	Parameter	Yes/No	Details	No.
		6		PUNE-410 401 a

1	Scholarships	Yes	By Government	Rs.512225/-		
1.		res	By Institution	NIL		
2.	Capability Enhancement	Yes	Soft skills, Remedial Coaching, Language lab., Bridge Courses, yoga and Meditation, Personal Counselling, and Mentoring.			
3.	Guidance Competitive	Yes	Programs	1		
5.	examination	105	Attendees	50		
4.	Career Counselling	Yes	Programs	5		
т.		165	Attendees	255		
5.	Student Placement	Yes	8.96%			
6.	Progression to Higher Education	Yes	27.36%			
7.	Sports And Cultural Activities Organized	Yes	27			
8.	Awards received in Sports and cultural activities	No	0			
9.	Student Council	Yes				
	Alumni Association		MH/1147/20	19/Pune		
10.		Yes	Date of Regist	tration:		
			7/08/2019			

6	Governance, Leadership, A	And Manager	nent
Sr.	Parameter	Yes/No	Details
1.	Vision and Mission	Yes	Clearly stated and disseminated
2.	Organizational Structure	Yes	Well-defined and followed
3.	Leadership Style	Yes	Decentralized and participative
4.	Mandatory Committees	Yes	Meetings conducted Regularly
5.	Management Information System (MIS)	Yes	Through ERP
6.	Quality Improvement Strategies	Yes	Quality improvements with respect to various aspects are observed
7.	E-Governance	Yes	Paywhiz software, Mobile Android Application-Student Fee Tally, KOHA- Library, MS Teams — academics and PayPack — ERP software
8.	Financial Support to	Yes	



	teachers for attending		Memberships 00		
	quality improvement program and professional		Amount 00		
0	Professional Development	Vac	No. of Program for Teachers - 01		
9.	Program Organized	Yes	No.of Program for Staff - 01		
10.	Professional Development	Yes	No. of Programs Attended:5		
10.	Professional Development Program Attended	Tes	No. of Teachers:17		
11.	Welfare Schemes for	Yes	For Teachers		
11.	Teaching and Non- Teaching	Tes	For staff		
12.	Financial audit	Yes	Internal and External Audit conducted		
13.	Funds and Grants received from other sources	No			
14.	Corpus funds generated	No			
15.	Academic and Administrative Audit	Yes	Internal and External Audit conducted regularly		
16.	Participation of Parents in Institutional Development	Yes	No. of Activities: 01		
17.	Quality initiative	Yes	Good Quality Initiatives for Overall Development		
7	Institutional Values and	Best Prac	tices		
Sr.	Parameter	Yes/No	Details		
1.	Gender Equality Promotion Programs	Yes	05		
2.	Alternet Energy initiative	Yes	Solar panel, LED Light		
۷.					
3.	Facilities for Differently abled students	Yes	Ramp, Toilet , wheel-chair		
	_	Yes Yes	Ramp, Toilet , wheel-chair		
3.	abled students Initiatives to address				



		Activities for the						
	7.	promotion of universal	Yes	5				
	/.	values and	105	3				
		ethics						
	8.	Initiatives for an eco-	Yes	10 year of higher				
	0.	friendly campus	res	10 use of bicycle				
C		Compliance with Previo	us Academi	c and Administrative Audit				
1.	Fa	culty members have develo	oped SOPs fo	or all activities.				
2.	Fa	culty have enhanced their i	research effo	orts, successfully completing PhD				
	-	gistrations.						
3.		nphasis is placed on fosteri	•					
				vities under these agreements.				
4.		-	inated divers	se initiatives aimed at student				
	-	acement.	_					
5.	Stı	idents have actively engage	ed in sports a	and co-curricular activities.				
	_							
D	Со	mments and Observation	is as SWOC a	-				
		Strengths		Weakness				
1		pportive management with	n 1. Le	ess sponsored research projects.				
	a s	ocial outlook.						
2	2. W	ell equipped and digitized	2. Le	ess participation of students in				
	lib	rary.	na	ational/international level activities				
			ar	nd competition.				
3	3. Go	od physical infrastructure	3. In	ndustry — Institute relation needs to				
	an	d eco- friendly campus	be	e strengthened.				
4	ł. Qu	alified, competent, and						
	ex	perienced Faculty and staff						
	me	embers						
[	5. Us	e of technology teaching						
	too	ols.						
		Opportunities		Challenges				
1	L. Op	portunity to introduce mo	re 1. Pl	lacement of students is less due to gap				
	ce	rtificate courses	in	current curriculum and industry				
			r€	equirement.				
2	2. Op	portunity to stat career	2. A	dopting to online mode of teaching-				
	CO	unselling cell for holistic	le	arning in the covid-19 pandemic.				
	de	velopment of students.						
	B. Inf	frastructure argumentation	1	EGEO				
				a la				
			9	Ĩ				



E	Recommendations				
1	Faculty members should start of	ertificate courses of university			
2	Career counselling cell should i	improve activities to improve the placemen			
3	Internship programmes for stu	dents need to be enhanced.			
4	Use of ICT tools in teaching met	hods.			
5	Enhanced Extension Activities				
Audit	Team				
	MB	n Ab			
9992 SUPE CEL CE (1970)	.S.Gaikwad	Dr. M.S.Rohokale			
	us Director	Principal ,SKNSITS,Lonavala			
STES,	Lonavala Campus.				
1000	In the	Presence of			
	alat	PRINCIPAL			
Dr. Uri		Dr. Jayawant Ressics			
110100	Coordinator	Prikugaon(BK), Lonavala			
IQACC		NBNCOCS, Lonavala Campus.			
N.B. Nava	f Audita - 410 401	Place of Audit			







(Affiliated to Savitribai Phule Pune University, Approved by Government of Maharashtra) Gat No. 309/310, Kusgaon (Bk.), Lonavala, Tal.-Maval, Dist.- Pune – 410401. Tel.: 02114 673307/429/412, E Mail-principal.nbncoc@sinhgad.edu, Website: www.sinhgad.ed



# ACADEMIC AND ADMINISTRATIVE AUDIT REPORT

#### ACADEMIC YEAR 2020-21



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Α		Basic Information					
1.	Inf	ormation abou	t the Parent Society	,			
	A	Name of the Parent Society	Sinhgad Technical E	ducation Society ruk, Off Sinhgad Road, Pune-41			
	b	Address	44/1, Vadgaon Bud				
	С	Registration Details	a. Maharashtra 719 b. Pune dtd — 06 -0				
		Details	D. Pune ata — 06 -0	J7-1993			
2	Ins	titute Informa	ntion				
	a.	Name of the Institute Address		Nivrutti Babaji Navale College of Commerce and Science,Kusgaon(Bk),Lonavala			
	b.			309/310, Kusgaon(Bk), Off Mumbai Pune Expressway, Lonavala. Pune- 410401.			
	с.	Does the Inst its own Camp	itute function from ous?	Yes 2006 Self- financed			
	d.	Date and Yea	r of Establishment				
	e.	Type of the Ir	nstitute				
	f.	Affiliated to		SPPU, Pune			
	g.	Status of Affil	iation	Temporary			
	i.	Official webs	ite	http: \\ nbncoc.sinhgad.edu			
	j.	Official e-mai	l id	principal.nbncoc@sinhgad.edu			
	k.	Phone no. Wi	th std code	02114673307			
	1.	Mobile No		8411887342			



3	Principal Information					
	a.	Name of the Principal	Dr. Jayawant Desai			
	b.	Approval Status	STES			
	c. Approval Number and Date		-			
	d.	Qualification	M.Sc,M.Phil,Ph.D,D.I.T,M.InstP.			
	e.	Mobile Number	8411887342			
	f. Email		principal.nbncoc@sinhgad.edu			

4	Acad	emics at Glance					
	1.	Level	Under Gra	aduate			Post Graduate
	2.	Program	BBA	BBA BBA(CA) BBA(IB)		B.Com	M.Com
	3.	Duration	3	3	3	3	2
	4.	Intake Capacity	240	240 160 1		160 120	
	5. Actual Enrolment 21		13	23	97	21	
	6.	Number of	3	2	2	1	1
		Divisions					
	7. Year of First Batch		2009	2009	2009	2010	2012
	8.	Total No of	3	3	3	3	2
		Required Faculty					
	9.	Total no of	3	4	0	3	2
		available faculty					
	10.	Total Number of	2	0	0	1	1
		Full-Time Faculty					
		with Ph.D.					

5	General Administration Section						
	Accreditation						
	Sr. No.	Accreditation	Cycle	Grade	Validity		
		Body					
	1.	NAAC	1 <sup>st</sup> Cycle	В	29/11/2023		



Curricular AspectsParameterThe InstitutePrepares Academic Calendar.Does the Institute offer a Choice Based Credit System (CBCS)?Add-on Programs, Value-added CertificationsField Projects/ Internships.Feedback SystemFeedback SystemTeaching- Learning and Evalue	BBA	from Unive From 6 215 Feed from Teac	ls er the guidelines Affiliated ersity 2019-20 back Collected Students, hers, Employers Alumni.	
<ul> <li>The Institute Prepares Academic Calendar.</li> <li>Does the Institute offer a Choice Based Credit System (CBCS)?</li> <li>Add-on Programs, Value-added Certifications</li> <li>Field Projects/ Internships.</li> <li>Feedback System</li> </ul>	Yes Yes Yes Yes Yes ation BBA	As perfrom from Unive From 6 215 Feed from Teach and A	er the guidelines Affiliated ersity 2019-20 back Collected Students, hers, Employers	
<ul> <li>The InstitutePrepares Academic Calendar.</li> <li>Does the Institute offer a Choice Based Credit System (CBCS)?</li> <li>Add-on Programs, Value-added Certifications</li> <li>Field Projects/ Internships.</li> <li>Feedback System</li> </ul>	Yes Yes Yes Yes ation BBA	from Unive From 6 215 Feed from Teach and A	Affiliated ersity 2019-20 back Collected Students, hers, Employers	
<ul> <li>Academic Calendar.</li> <li>Does the Institute offer a Choice Based Credit System (CBCS)?</li> <li>Add-on Programs, Value-added Certifications</li> <li>Field Projects/ Internships.</li> <li>Feedback System</li> </ul>	Yes Yes Yes Yes ation BBA	from Unive From 6 215 Feed from Teach and A	Affiliated ersity 2019-20 back Collected Students, hers, Employers	
<ul> <li>Does the Institute offer a</li> <li>Choice Based Credit System</li> <li>(CBCS)?</li> <li>Add-on Programs, Value-added</li> <li>Certifications</li> <li>Field Projects/ Internships.</li> <li>Feedback System</li> </ul>	Yes Yes Yes <b>ation</b> BBA	Unive From 6 215 Feed from Teac and A	back Collected Students, hers, Employers	
<ul> <li>Choice Based Credit System (CBCS)?</li> <li>Add-on Programs, Value-added Certifications</li> <li>Field Projects/ Internships.</li> <li>Feedback System</li> </ul>	Yes Yes Yes <b>ation</b> BBA	From 6 215 Feed from Teac and A	back Collected Students, hers, Employers	
<ul> <li>Choice Based Credit System (CBCS)?</li> <li>Add-on Programs, Value-added Certifications</li> <li>Field Projects/ Internships.</li> <li>Feedback System</li> </ul>	Yes Yes Yes <b>ation</b> BBA	6 215 Feed from Teac and A	back Collected Students, hers, Employers	
(CBCS)?Add-on Programs, Value-added CertificationsField Projects/ Internships.Feedback System	Yes Yes <b>ation</b> BBA	215 Feed from Teac and A	Students, hers, Employers	
Certifications Field Projects/ Internships. Feedback System	Yes Yes <b>ation</b> BBA	215 Feed from Teac and A	Students, hers, Employers	
Certifications Field Projects/ Internships. Feedback System	Yes ation BBA	Feed from Teac and A	Students, hers, Employers	
Feedback System	Yes ation BBA	Feed from Teac and A	Students, hers, Employers	
	ation BBA	from Teach and A	Students, hers, Employers	
Teaching- Learning and Evalu	BBA	Teac and A	hers, Employers	
Teaching- Learning and Evalu	BBA	and A		
Teaching- Learning and Evalu	BBA	<u>_I</u>	Alumni.	
Teaching- Learning and Evalu	BBA	21		
		21		
	BBA(CA)	13	13	
Student Admissions	BBA(IB)	23		
	B.Com	97 21		
	M.Com			
No. of Teachers		17		
Teacher-Student Ratio		1	32	
ICT tools for Teaching-	Yes	Micro	osoft Teams,	
Learning		Goog		
		Meet		
Mentoring System	Yes	-	or-Mentee Ratio	
Awards and Recognitions	Yes	02		
received				
	Vec	Aano		
	res	-	er University elines	
	Yes	-	0 mapping is	
Program Outcomes and				
	BCON	M	95.06 Stear	
Program Outcomes and			100.00	
	Course Outcomes	Continuous Internal Evaluation (CIE)YesProgramOutcomes and Course OutcomesYesAcademic ResultsBCOI	Continuous Internal Evaluation (CIE)YesAs per Guide Guide CO-P doneProgram Course OutcomesYesCO-P done	

					<b>-</b> -			
			BBA (C	,		.67		
		BBA (IB						
			M.Com		100			
10.	Student Satisfaction Survey/AQAR		Yes	AQA	R 2021-	22		
 3	Research, Innovations, and E	<u>T</u> xt	ension					
Sr.	Parameter	-	es/No	Det	ails			
1.	Sponsored Research Projects	-	lo	0				
2.	Seminars/ Workshops etc. Yes			07				
3.	Awards and Recognitions for Innovation	Yes		01				
4.	4. Incubation Center		lo	0				
5.	The incentives to the teacher who received awards and recognitions	N	No		00			
6.	Ph.D. Research Center	N	lo	Gui	des	01		
7.	Research Papers	Y	'es	42				
8.	Books	Y	'es	01				
9.	Extension Activities	Y	'es	02				
10.	MOUs	No		01				
4	Infrastructure and Learning	Infrastructure and Learning Resources						
Sr. No.	Parameter	Ŷ	'es/No	Details				
	Budget Allocation and	Ŷ	'es	Allo	cation	0		
1.	Utilization for Infrastructure			Util	ization	0		
2.	Automation of Library	Ŷ	Yes		КОНА			
	Newly added Library	Y	'es	Boo	ks	Yes	5	
2	Resources			e-B	ooks	Yes	5	
3.				Joui	rnals	Yes	5	
				e-Jo	urnals	Yes	5	
4.	E- contents Development Facility	Y	'es	Digi	ital Libra	ary.		
	Computer Up gradation	Ŷ	'es	Mic	rosoft o	pen		
5.					ie subsc	-		
5.				edu	cation s	olutio	ns	
				_	kage.		GE	
 6.	Internet bandwidth	Y	'es	100	Mbps		ş	



7	Infrastructure Maintenance	Yes	Maintained as per
7.			the Policy

5	Student Support and Progression			
Sr.	Parameter Yes/No Details			
1.	Scholarships	Yes	By Government	Rs. 384711/-
1.		105	By Institution	NIL
2.	Capability Enhancement	Yes	Language lab yoga and Mec	medial Coaching, ., Bridge Courses, litation, Personal nd Mentoring.
3.	Guidance Competitive examination	Yes	Programs Attendees	0
4.	Career Counselling	Yes	Programs Attendees	3 184
5.	Student Placement	Yes	8.75%	
6.	Progression to Higher Education	Yes	34.38%	
7.	Sports And Cultural Activities Organized	Yes	6	
8.	Awards received in Sports and cultural activities	No	0	
9.	Student Council	Yes	-	
10.	Alumni Association	Yes	MH/1147/20 Date of Regist 7/08/2019	-

6	Governance, Leadership, And Management		
Sr.	Parameter	Yes/No	Details
1.	Vision and Mission	Yes	Clearly stated and disseminated
2.	Organizational Structure	Yes	Well-defined and followed
3.	Leadership Style	Yes	Decentralized and participative
4.	Mandatory Committees	Yes	Meetings conducted Regularly
5.	Management Information System (MIS)	Yes	Through ERP



6.	Quality Improvement Strategies	Yes	Quality improvement respect to various as observed	
7.	E-Governance	Yes	Paywhiz software, Mobile Android Application-Student Fee Tally, KOHA- Library, MS- Teams — academics and PayPack — ERP software	
8.	Financial Support to teachers for attending quality improvement program and professional body	Yes	Memberships	04
	Membership		Amount	Rs. 3125
	Professional Development	Vec	No. of Program for Teachers - 01	02
9. Program Organized	Yes	No.of Program for Staff - 01		
10.	Professional Development Program Attended	Voc	No. of Programs Attended:46	
10.		Yes	No. of Teachers:17	
11.	Welfare Schemes for Teaching	Yes	For Teachers	
	and Non-Teaching		For staff	
12.	Financial audit	Yes	Internal and Externa Audit conducted	1
13.	Funds and Grants received from other sources	No		
14.	Corpus funds generated	No		
15.	Academic and Administrative Audit	Yes	Internal and Externa Audit conducted reg	
16.	Participation of Parents in Institutional Development	Yes	No.of Activities: 01	-
17.	Quality initiative	Yes	Good Quality Initiati Overall Developmen	
7	Institutional Values and Best	Practices		
Sr.	Parameter	Yes/No	Details	
1.	Gender Equality Promotion Programs	Yes	06	
2.	Alternet Energy initiative	Yes	Solar panel, LED Li	ght. EGE OF COL



	3.	Facilities for Differently ab students	oled	Yes	Ramp, Toilet , wheel-chair
	4.	Initiatives to address locational advantages		Yes	5, Green Audit
	5.	Initiatives for contribution to local communities		Yes	3
	6.	Code of Conduct		Yes	Code of Conduct Handbook
	7.	Activities for the promotio universal values and ethics	on of	Yes	5
	8.	Initiatives for an eco-frien campus	dly	Yes	9 , use of bicycle
С		Compliance with Previ	ious A	Academic ar	nd Administrative Audit
<ol> <li>Both teaching and non-teaching stat</li> <li>Faculty members are actively s governmental agencies.</li> <li>Faculty members are dedicate admissions.</li> </ol>				eking fundi y working	ng from both external and to augment post-graduate
D					
1	0	Strengths			Weakness
	a so	<b>Strengths</b> portive management with cial outlook.	1	. Less spon	Weakness sored research projects.
	a so Qua expe	<b>Strengths</b> portive management with	1	. Less spon	Weakness sored research projects. aborative activities and
2.	a soo Qual expe men Goo	Strengths portive management with cial outlook. lified, competent, and erienced Faculty and staff	1 2	. Less spon . Less coll competitio	Weakness sored research projects. aborative activities and ons. – Institute relation needs to be
2.	a soo Qual expe men Good eco- Qual	Strengths Dortive management with cial outlook. lified, competent, and erienced Faculty and staff obers d physical facilities and	1 2	. Less spon 2. Less coll competitio 3. Industry –	Weakness sored research projects. aborative activities and ons. – Institute relation needs to be
2.	a soo Qual expe men Good eco- Qual deve	Strengths Dortive management with cial outlook. dified, competent, and erienced Faculty and staff obers d physical facilities and friendly campus dity initiatives for the elopment of students. Opportunities	1 2	. Less spon 2. Less coll competitio 3. Industry –	Weakness sored research projects. aborative activities and ons. – Institute relation needs to be
2. 3. 4.	a soo Qual expe men Good eco- Qual deve deve	Strengths Dortive management with cial outlook. lified, competent, and erienced Faculty and staff obers d physical facilities and friendly campus lity initiatives for the elopment of students.	1  	. Less spon 2. Less coll competitio 3. Industry – strengther	Weakness sored research projects. aborative activities and ons. — Institute relation needs to be ned.
2. 3. 4. 1.	a soo Qual expe men Good eco- Qual deve stud with insti	Strengths oortive management with cial outlook. lified, competent, and erienced Faculty and staff abers d physical facilities and friendly campus lity initiatives for the elopment of students. Opportunities ortunity for Faculty and ent exchange program a reputed educational		<ul> <li>Less spons</li> <li>Less coll competition</li> <li>Industry - strengthen</li> <li>Developin</li> </ul>	Weakness         sored research projects.         aborative activities and ons.         — Institute relation needs to be ned.         Challenges         g research culture         ode of teaching-learning in the other section in the section is a section in the section in the section in the section is a section in the section in the section in the section is a section in the section in the section in the section is a section in the section in the section is a section in the section in the section in the section is a section in the section is a section in the section in the section is a section in the section in the section is a section in the section is a section in the section is a section in the section in the section in the section is a section in the section in the section in the section is a section in the section in the section in the section is a section in the section in the section in the section is a section in the section in the section in the section is a section in the section in the section in the section is a section in the section in the section in the section is a section in the section is a section in the secti

Ξ	Recommendations			
Sr.No.	Recommendations			
1	Faculty members should prepare SOP for all activities			
2	Strengthen research of the faculty and P.hD registration.			
3	Focus on MOU with other institutions and organization and increase activities under MOU.			
4		ocus on placement of students.		
5	To promote the students to activities.	o participate in sports and co-curricular		
	A	udit Team		
<b>Dr. M.S.Gaikwad</b> Campus Director STES, Lonavala Campus.		<b>Dr. M.S.Rohokale</b> Principal ,SKNSITS, Lonavala		
	In th	ne Presence of		
	Rett	marchis		
IQAC	mila Patil Goordinator ale College of Comm. & Sci.	Dr. Jayawant Desai Dr. Jayawant Desai NBNCOCS Principal Kusgaon(BK), Lonavala NBNCOCS, Lonavala Campus.		
usgaon (Bk	gaon (Bk), Lonavala - 410 401 Date of Audit June 11, 2021 Place of Audit			
	Initial	EGE OF COMMERCE Lonavala Pune-410401 $\approx$		





(Affiliated to Savitribai Phule Pune University, Approved by Government of Maharashtra) Gat No. 309/310, Kusgaon (Bk.), Lonavala, Tal.-Maval, Dist.- Pune – 410401. Tel.: 02114 673307/429/412, E Mail-principal.nbncoc@sinhgad.edu, Website: www.sinhgad.ed



# ACADEMIC AND ADMINISTRATIVE AUDIT REPORT ACADEMIC YEAR 2019-20



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Е	Recommendations	LEVE OF CO
	2	UNE-410 40

A		Basic Information			
1.			Information about th	e Parent Society	
	A	Name of the Parent Society	Sinhgad Te	echnical Education Society	
	b	Address	44/1, Vadgaon Bu	druk, Off Sinhgad Road, Pune-41	
	С	Registration Details		aharashtra 7199-93	
			b. Pun	e dtd — 06 -07-1993	
2		I	Institute Info	ormation	
	a.	Name of the I	nstitute	Nivrutti Babaji Navale College of Commerce and Science, Kusgaon(Bk),Lonavala	
	b.	Address		309/310, Kusgaon(Bk), Off Mumbai Pune Expressway, Lonavala. Pune-410401.	
	c.	Does the Institute function from its own Campus?		Yes	
	d.	Date and Year of Establishment		2006	
	e.	Type of the Institute		Self- financed	
	f.	Affiliated to		SPPU, Pune	
	g.	Status of Affiliation		Temporary	
	i.	Official website		http: \\ nbncoc.sinhgad.edu	
	j.	Official e-mail id		principal.nbncoc@sinhgad.edu	
	k.	Phone no. With std code		02114-673307	
	l.	Mobile No		8411887342	
				LONAVALA PUNE-410 401	

3		Principal Inform	nation
	a.	Name of the Principal	Dr. Jayawant Desai
	b.	Approval Status	STES
	C.	Approval Number and Date	-
	d.	Qualification	M.Sc,M.Phil,Ph.D,D.I.T,M.InstP.
	e.	Mobile Number	8411887342
	f.	Email	principal.nbncoc@sinhgad.edu

4			Academi	cs at Glan	ce		
	1.	Level		Under G	raduate		Post Graduate
	2.	Program	BBA	BBA(CA)	BBA(IB)	B.Com	M.Com
	3.	Duration	3	3	3	3	2
	4.	Intake Capacity	240	160	160	120	20
	5.	Actual Enrollment	73	26	25	128	04
	6.	Number of Divisions	3	2	2	1	1
	7.	Year of First Batch	2009	2009	2009	2010	2012
	8.	Total No of Required Faculty	3	3	3	3	2
	9.	Total no of available faculty	2	3	1	4	1
	10.	Total Number of Full-Time Faculty with Ph.D.	2	0	0	1	1

	5		General Ad	ministratio	n Section	
Γ			Ac	ccreditation		
		Sr. No.	Accreditation	Cycle	Grade	Validity
			Body			
		1.	NAAC	1 <sup>st</sup> Cycle	В	29/11/2023



B.	Acad	lemic and Administrative Au	dit	
	1.	Curricular Aspects		
	Sr. No.	Parameter	Yes/No	Details
	1.	The InstitutePrepares Academic Calendar.	Yes	As per the guidelines from Affiliated University
	2.	Does the Institute offer a Choice Based Credit System (CBCS)?	Yes	From 2019-20
	3.	Add-on Programs, Value- added Certifications	Yes	7
	4.	Field Projects/ Internships.	Yes	215
	5.	Feedback System	Yes	Feedback Collected from Students, Teachers, Employers and Alumni.
	2	<b>Teaching- Learning and Eva</b>	luation	-
			BBA	73
			BBA(CA)	26
	1.	Student Admissions	BBA(IB)	25
			B.Com	128
			M.Com	4
	2.	No. of Teachers		16
	3.	Teacher-Student Ratio		1:35
	4.	ICT tools for Teaching- Learning	Yes	Microsoft Teams, Google Meet
	5.	Mentoring System	Yes	Mentor-Mentee Ratio 1:30
	6.	Awards and Recognitions received by Faculty members	Yes	00
	7.	Continuous Internal Evaluation (CIE)	Yes	As per University Guidelines
	8.	Program Outcomes and Course Outcomes	Yes	CO-PO mapping is done
				UNAVALA PUNE-410 401 a

\* + 30

9.	Academic Results		BC	COM		91.78
			В	BA		96.72
			BBA	A (CA)		100.00
			BB	A (IB)		100.00
			M.C	Com. II		100.00
10.	Student Satisfaction	Yes		AQAR 2018-	·19	
	Survey/AQAR	100				
3	Research, Innovations, and	d Exte	nsion	<u>.</u>		
Sr.	Parameter	Yes/	No	Details		
1.	Sponsored Research Projects	No		0		
2.	Seminars/ Workshops etc.	Yes		17		
3.	Awards and Recognitions for Innovation	No		0		
4.	Incubation Center	No		0		
5.	The incentives to the teacher who received awards and recognitions	No		00		
6.	Ph.D. Research Center	Yes		Guides		01
7.	Research Papers	Yes		08		
8.	Books	Yes		1		
9.	Extension Activities	Yes		12		
10.	MOUs	No		01		
4	Infrastructure and Learnin	ıg Res	ources			
Sr. No.	Parameter	Ŋ	/es/No		Detail	ls
	Budget Allocation and		Yes	Allocatio	n	0
1.	Utilization for			Utilizatio	n	0
	Infrastructure	<u> </u>				
2.	Automation of Library		Yes		KOHA	
	Newly added Library		Yes	Books		Yes
3.	Resources			e-Book		Yes
				Journa		Yes
				e-Journa	als	Yes
4.	E- contents Development Facility		Yes		ital Lił	
5.	Computer Up gradation		Yes			en valagor o education



						ons package.	
6.	Internet bandwidth			es		50Mbps	
7.	Infrastructure Maintenar	nce	Y	es	Maintaine	d as per the Polic	
5	Student Support and Pr	ogre	ssion		1		
Sr.	Parameter		Yes	/No	E	Details	
1	Scholarships		V		By Government	Rs.430090/-	
1.			Ŷ	es	By Institution	NIL	
2.	Capability Enhancement		Y	es	Language lab. yoga and Med	medial Coaching, , Bridge Courses, litation, Personal and Mentoring.	
3.	Guidance Competitive		V	es	Programs	1	
з.	examination		Ĭ.	5	Attendees	41	
Λ	Career Counselling		17	0.0	Programs	03	
4.			Ŷ	es	Attendees	180	
5.	Student Placement		Y	es	1	15.38%	
6.	Progression to Higher Education		N	0	41.03%		
7.	Sports And Cultural Activities Organized		N	0		48	
8.	Awards received in Spor and cultural activities	ts	N	0	00		
9.	Student Council		Y	ES			
10.	Alumni Association		Y	es	MH/1147/2019/Pune Date of Registration: 7/08/2019		
6	Governance, Leadership,	And M	lanage	anagement			
Sr.	Parameter	Yes	s/No		Details		
1.	Vision and Mission	Y	Yes	Clearly	y stated and diss	seminated	
2.	Organizational Structure	Y	'es	Well-d	lefined and followed		
3.	Leadership Style	Y	'es	Decen	tralized and par	ticipative	
4.	Mandatory Committees		/es		ngs conducted R	•	
5.	Management Information System (MIS)		'es		ugh ERP	<u> </u>	
6.	Quality Improvement Strategies	Y	'es			with respect to served	
	E-Governance		Various aspects are observed Ves Paywhiz software, Mobile Android				

			• •	eams —	ee Tally, KOHA- academics and are
8.	Financial Support to teachers for attending quality improvement	Yes	Membersh	ips	00
	program and professional body Membership		Amount	t	00
	Professional		No. of Progr Teachers	am for -01	
9.	Development Program Organized	Yes	No.of Progra Staff - 0		02
10.	Professional	Yes	No. of Program Attended-24	15	
	Development Program Attended		No. of Teacher	s:16	
11.	Welfare Schemes for	Yes	For Teachers		
11.	Teaching and Non- Teaching	105	For staff		
12.	Financial audit	Yes	Internal and Ex	xternal A	udit conducted
13.	Funds and Grants received from other sources	No	00		
14.	Corpus funds generated	No			
15.	Academic and Administrative Audit	Yes	Internal and E Audit conducte		arly
16.	Participation of Parents in Institutional Development	Yes	No.of Activities:	01	
17.	Quality initiative	Yes	Good Quality I Development	nitiative	es for Overall
7	Institutional Values and	d Best Prac	tices		
Sr.	Parameter	Yes/No	Details		
1.	Gender Equality Promotion Programs	Yes	05		
2.	Alternet Energy initiative	Yes	Solar panel, L	ED Ligh	nt.
3.	Facilities for Differently abled students	Yes	Ramp, Toilet , w	heel-cha	ir



4.	Initiatives to address locational advantages	Yes	5
5.	Initiatives for contribution to local communities	Yes	2
6.	Code of Conduct	Yes	Code of Conduct Handbook
7.	Activities for the promotion of universal values and ethics	Yes	5
8.	Initiatives for an eco- friendly campus	Yes	15 , use of bicycle

С	Compliance with Previous Academic and Administrative Audit
1	The faculty members have contributed research papers to numerous
	international journals.
2	The college has established Memorandums of Understanding (MOUs) with
	various institutions and organizations to foster student development.
3	Internship programs are offered to students within partnering organizations. The
	college hosts training programs aimed at cultivating the holistic development of

4. Campus drives are organized to facilitate student placements.

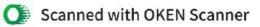
its students.



D	Comments and	Observations as SWOC analysis
	Strengths	Weakness
1.	Use of ICT in teaching-learning activities.	1. No sponsored research projects.
2.	Experienced and dedicated teaching staff.	2. Less number of research papers in UGC care journal
3.	Eco-friendly College building with sufficient and pleasant learning environment.	<ol> <li>Industry — Institute relation needs to be strengthened.</li> </ol>
4.	Qualified, competent, and experienced Faculty and staff members	
5. 6.	Clean and Green campus.	
	Opportunities	Challenges
1.	Opportunity to start value added and certificate courses	1. Online Education platform and E-learning.
2.	Opportunity to enhance employability of students through skill based program.	<ol> <li>Less students strength for post graduate program.</li> </ol>



		Recommendations				
Sr.no.						
01.110.		Recommendations				
1	Faculty members should :					
	Faculty members should im	prove research Publications.				
2	Faculty should focus on increasing extension activities and placement of students.					
3	Teaching and non teaching staff should participate in various training programs.					
4		Increasing funding from external and Govt. Agencies				
5	Faculty should focus on post	t graduate admission.				
and and		Audit Team				
	s Director,	<b>Dr. M.S.Rohokale</b> Principal ,SKNSITS,Lonavala				
51E5, L	onavala Campus.					
51E5, L		the Presence of				
51E5, L		the Presence of Dr. Jayawant Desai				
<u>51E5, I</u>	Dr. Urmila Patil IQAC Coordinator	Dr. layawant Desai PRINICUPAL				
	Dr. Urmila Patil IQAC Coordinator	Dr. Jayawant Desai PRINIGURAL NBNCONBNGOGA				
STES's I	In Dr. Urmila Patil IQAC Coordinator IQAC N. B. Navale College of Comm. & Sci.	Dr. Jayawant Desai Dr. Jayawant Desai PRINIEUPAL NBNCOUPNOR Campus. Kusgaon(BK), Lonavala				
STES'S	Dr. Urmila Patil IQAC Coordinator	Dr. Jayawant Desai PRINIGURAL NBNCONBNGOGA				





Sinhgad Technical Education Society's

# NIVRUTTI BABAJI NAVALE COLLEGE OF COMMERCE & SCIENCE

(Affiliated to Savitribai Phule Pune University, Approved by Government of Maharashtra) Gat No. 309/310, Kusgaon (Bk.), Lonavala, Tal.-Maval, Dist.- Pune – 410401.





Tel.: 02114 673307/429/412, E Mail-principal.nbncoc@sinhgad.edu, Website: www.sinhgad.ed

# ACADEMIC AND ADMINISTRATIVE AUDIT

#### REPORT

### ACADEMIC VEAR 2018-19



## ACADEMIC AND ADMINISTRATIVE AUDIT REPORT

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Е	Recommendations	NO NO

2

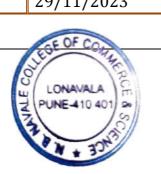
A		Basic Information			
1.	Info	ormation abou	t the Parent Society		
	A	Name of the Parent Society	Sinhgad Technical Educati	on Society	
	b	Address	44/1, Vadgaon Budruk, O	)ff Sinhgad Road, Pune-41	
	С	Registration	a. Maharashtra 7199-93		
		Details	b. Pune dtd — 06 -07-199	<del>)</del> 3	
2	Inst	titute Informa	ition		
	a.			Nivrutti Babaji Navale College of Commerce and Science,Kusgaon(Bk),Lonavala	
	b.			309/310, Kusgaon(Bk), Off Mumbai Pune Expressway, Lonavala. Pune- 410401.	
	c.	Does the Inst own Campus	itute function from its ?	Yes	
	d.	Date and Yea	r of Establishment	2006	
	e.	Type of the Ir	nstitute	Self- financed	
	f.	Affiliated to		SPPU, Pune	
	g.	Status of Affil	iation	Temporary	
	i.	Official websi	te	http: \\ nbncoc.sinhgad.edu	
	j.	Official e-mai	l id	principal.nbncoc@sinhgad.edu	
	k.	Phone no. Wi	th std code	02114-673307	
	l.	Mobile No		8411887342	



3		Prin	Principal Information				
		a.	Name of the Principal	Dr. Jayawant Desai			
		b.	Approval Status	STES			
		C.	Approval Number and Date	-			
		d.	Qualification	M.Sc,M.hil,Ph.D,D.I.T,M.InstP.			
		e.	Mobile Number	8411887342			
		f.	Email	principal.nbncoc@sinhgad.edu			

4	Acad	emics at Glance					
	1.	Level	Under Gra		Post Graduate		
	2.	Program	BBA	BBA(CA)	BBA(IB)	B.Com	M.Com
	3.	Duration	3	3	3	3	2
	4.	Intake Capacity	240	160	160	120	20
	5.	Actual Enrolment	59	09	20	110	06
	6.	Number of Divisions	3	2	2	1	1
	7.	Year of First Batch	2009	2009	2009	2010	2012
	8.	Total No of Required Faculty	3	3	3	3	2
	9.	Total no of available faculty	2	3	1	3	2
	10.	Total Number of Full-Time Faculty with Ph.D.	2	0	0	1	1

5	General Administration Section					
	Accreditation					
	Sr. No.	Accreditation	Cycle	Grade	Validity	
		Body				
	1.         NAAC         1st Cycle         B         29/11/2023					



B.	Academic and Administrative Audit					
	1.	Curricular Aspects				
	Sr.	Parameter	Yes/No	)	Details	
	No.					
	1.	The Institute Prepares	Yes		As per th	e guidelines from
		Academic Calendar.			Affiliated	d University
	2.	Does the Institute offer a	Yes		From 20	19-20
		Choice Based Credit System (CBCS)?				
	3.	Add-on Programs, Value-added Certifications	Yes		7	
	4.	Field Projects/ Internships.	Yes		159	
	5.	Feedback System	Yes		Feedbacl	k Collected from Students,
					Teachers	, Employers and Alumni.
	2	<b>Teaching- Learning and Eva</b>	aluation	ı		
	1.		BBA		59	
			BBA(C	CA)	9	
		Student Admissions	BBA(I	BBA(IB) 20		
			B.Com	l	110	
			M.Con	M.Com 6		
	2.	No. of Teachers	17			
	3.	Teacher-Student Ratio	1:32			
	4.	ICT tools for Teaching-	Yes Microsoft Teams, Googl Meet		ft Teams, Google	
		Learning				
	5.	Mentoring System	Yes		Mentor-N	Mentee Ratio
					1:30	
	б.	Awards and Recognitions received by Faculty members	Yes		00	
	7.	Continuous Internal	Yes		As per University	
	/.	Evaluation (CIE)	105		Guidelines	
	8.	Program Outcomes and Course Outcomes	Yes			napping is done
	9.	Academic Results		B	COM	42.35
				E	BBA	41.94
					A (CA)	61.11
	10.	Student Satisfaction	Yes		AQAR	
	101	Survey/AQAR				LEGE OF COMILE
						LONAVALA PUNE-410 401

3	Research, Innovations, and	l Extension			
Sr.	Parameter	Yes/No	Details		
1.	Sponsored Research Projects	No	0	0	
2.	Seminars/ Workshops etc.	Yes	03		
3.	Awards and Recognitions for Innovation	No	0		
4.	Incubation Center	No	0		
5.	The incentives to the teacher who received awards and recognitions	NO	00		
6.	Ph.D. Research Center	Yes	Guides	01	
7.	Research Papers	Yes	2		
8.	Books	Yes	0		
9.	Extension Activities	Yes	5		
10.	MOUs	Yes	06		
4	Infrastructure and Learnin	ng Resources			
Sr. No.	Parameter	Yes/No	Details		
	Budget Allocation and	Yes	Allocation	70000/-	
1.	Utilization for Infrastructure		Utilization	67000/-	
•					
2.	Automation of Library	Yes	KOHA	!L	
2.	Automation of Library Newly added Library	Yes Yes	KOHA Books	Yes	
				Yes Yes	
2. 3.	Newly added Library		Books		
	Newly added Library		Books e-Books	Yes	
	Newly added Library		Books e-Books Journals	Yes Yes Yes	
3.	Newly added Library Resources E-contents Development	Yes	Books e-Books Journals e-Journals Digital Librar Microsoft ope	Yes Yes Yes	
3. 4.	Newly added Library Resources E-contents Development Facility	Yes Yes	Books e-Books Journals e-Journals Digital Librar Microsoft ope	Yes Yes Yes Yes Yes	



Sr.	Parameter	Yes/No	Details	
	Scholarships		Ву	
1.		Yes	Government	
			By Institution	NO
	Capability Enhancement			nedial Coaching,
2.		Yes	Language lab.,	
2.				rsonal Counselling,
			and Mentoring	
3.	Guidance Competitive	Yes	Programs	1
5.	examination	105	Attendees	15
4.	Career Counselling	Yes	Programs	3
т.		103	Attendees	232
5.	Student Placement	Yes		
	Progression to Higher			
6.		Yes		
	Education			
7.	Sports And Cultural	Yes	45	
/.	Activities Organized		75	
8.	Awards received in Sports	Yes	2	
0.	and cultural activities		2	
9.	Student Council	Yes	Activities cond	lucted
	Alumni Association		-	
10.		No		

6	Governance, Leadership, And Management			
Sr.	Parameter	Yes/No	Details	
1.	Vision and Mission	Yes	Clearly stated and disseminated	
2.	Organizational Structure	Yes	Well-defined and followed	
3.	Leadership Style	Yes	Decentralized and participative	
4.	Mandatory Committees	Yes	Meetings conducted Regularly	
5.	Management Information System (MIS)	Yes	Through ERP	
6.	Quality Improvement Strategies	Yes	Quality improvements with respect to various aspects are observed	
7.	E-Governance	Yes	Paywhiz software, Movie Android Application- Student Fee Tally, KCHA- Libert, MS-Teams	



	Financial Support to			
8.	teachers for attending quality improvement	Yes	Memberships	00
	program and professional body Membership		Amount	500
	Professional Development	N	No. of Program fo Teachers - 01	
9.	Program Organized	Yes	No.of Program for Non teaching Staff	
10	Professional Development	Vec	No. of Programs Attended-01	
10.	Professional Development Program Attended	Yes	No. of Teachers-17	7
11	Welfare Schemes for	X	For Teachers	
11.	Teaching and Non- Teaching	Yes	For staff	
12.	Financial audit	Yes	Internal and Externa Audit conducted	ıl
13.	Funds and Grants received from other sources	No	-	
14.	Corpus funds generated	No		
15.	Academic and Administrative Audit	Yes	Internal and Extern Audit conducted re	
16.	Participation of Parents in Institutional Development	Yes	No.of Activities:	01
17.	Quality initiative	Yes	Good Quality Initia	atives for Overall Developm
7	Institutional Values an	d Best Prac	tices	
Sr.	Parameter	Yes/No	Details	
1.	Gender Equality Promotion Programs	Yes	05	
2.	AlterNet Energy initiative	Yes	Solar Thermal W Heating System	Vater
3.	Facilities for Differently abled students	Yes	Ramp, Toilet , whe	eel-chair
4.	Initiatives to address locational advantages	Yes	5	LEGE OF COME



5.	Initiatives for contribution to local communities	Yes	2
6.	Code of Conduct	Yes	Code of Conduct Handbook
7.	Activities for the promotion of universal values and ethics	Yes	5
8.	Initiatives for an eco- friendly campus	Yes	10 initiatives like use of bicycle

C Compliance with Previous Academic and Administrative Audit

- 1. The institute has implemented support initiatives for faculty to attend faculty Development Programs, Conferences, and publication expenses.
- 2. Workshop and extension activities are increased.
- 3. A feedback mechanism from stakeholders has been designed and put into action.
- 4. Initiatives have been undertaken to complete process of Alumni registration.

D	Comments and Observations as	SWOC analysis
	Strengths	Weakness
1	. College possess a visionary perspective, robust managerial abilities, and a strong emphasis on social impact.	1. No Minor and Major research project sanctioned
2	. Good physical infrastructure and eco- friendly and oxygen elevated campus	<ol> <li>Industry — Institute relation needs to be strengthened.</li> </ol>
3	. Highly qualified and competent faculty.	3. The number of publications is very small as compared to the number of full-time teachers.
4	. Quality initiatives by IQAC for the holistic development of students and employability of students.	
	Opportunities	Challenges
		UNAVALA PUNE-410 401

1 + 304

1.	Opportunity for Faculty and student through online courses like Swayam, NPTEL etc	<ol> <li>Growing trend toward Distance Education and E- learning</li> </ol>
2.	Increasing research publications in high impact factor journals	<ol> <li>To Introduced University approved add on certificate/ diploma courses.</li> </ol>

E	Recommendations	
Sr.No.	Recommendations	
1	Faculty members should work on Research and Published research paper in	
_	good journal.	
2	Increase MOUs with reputed industries to improve the placement	
3	Internship programmes for students need to be enhanced.	
4	Faculty should organize training program for students.	
5	Focus on students placement.	
		Audit Team
Dr. M.S.Gaikwad Campus Director STES, Lonavala Campus.		Dr. M.S.Rohokale Principal ,SKNSITS,Lonavala
2314 6		In the Presence of
Concernance of the	hila Patil coordinator	Dr. Jaya Rail Nel BAL Principal NBNCOCS NENCOCS NENCOCS, Lonavala NENCOCS, Lonavala Campus.
Kusga	n navale College of Comm. & Scl. on (Bk), Lonevela - 410 401	
Date of		Place of Audit
	WINNE COLLEG	Unavala June-410401

